

# Blog sign-up procedure

The Quilling Now! blog is a special resource for Guild members ONLY - it's an exclusive, private blog which has been password-protected so that it will not be accessible by anyone outside the Guild.

Because of this, we need to use a secure sign-up procedure for members who wish to access and follow Quilling Now!. So, if you would like to become a viewer of the Guild's new blog, here's what you need to do:

## 1) Register a Username and Password with Wordpress

Wordpress is the company that provides us with our blog publishing facility on the internet, so you will need to register an 'account' with them before you can access our blog. Please don't be put off by the word 'account', however - signing up is absolutely free of charge!

Simply type the following address carefully into your browser:

<https://signup.wordpress.com/signup/?user=1>

and you will access the Wordpress registration screen which is illustrated below. First, enter your e-mail address. Next, decide on a Username (this can either be your real name or a pseudonym if you prefer to remain anonymous when using our blog), and type it in to the Username field, using lower case letters only. (Please ignore the link below the Username field which says "Sign up for a blog too", unless you are thinking of starting to publish a blog of your own!) Next, make up your own personal password and type it into the 'Password' field. Finally, click the Sign Up button.

## 2) Wait for your Wordpress account to be confirmed

Wordpress will respond by sending you an e-mail containing a big blue button to click on in order to activate your account. Simply click on that button, and your Wordpress account will be up and running!

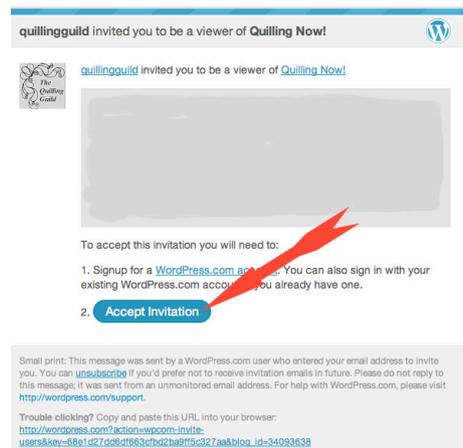
## 3) E-mail the Guild to tell us what your chosen Username is

Send a mail to [quillingguildblog@mail.com](mailto:quillingguildblog@mail.com) containing the following information:

- Your real name and postal address
- Your Quilling Guild membership number
- Your Wordpress Username that you registered in step 1)
- A note that says you'd like to become a viewer of Quilling Now!

## 4) Wait for us to send you an invitation e-mail

Nearly there ....! As soon as we have checked your name and membership number details to make sure that you are a fully paid-up member of the Guild, we will send you an e-mail similar to the one shown below, inviting you to become a viewer of Quilling Now! Simply click on the 'Accept Invitation' button (indicated on the photo by a red arrow). As soon as you have done this, you will find yourself looking at the Quilling Now! blog.



**Important:** When you have finished looking at the blog, click on your Username which you will find displayed at the top right-hand corner of the screen, and select 'Sign Out' from the drop-down menu which appears, *before* leaving the site.

In future, you will be able to access Quilling Now! any time you like, simply by going to:

<http://quillingguild.wordpress.com/>

and entering your Username and Password details when prompted. **Please be sure to 'Sign Out' of Quilling Now! and the Wordpress site after every visit, as described above.**

Because Quilling Now! is intended to be an exclusive resource for Quilling Guild members only, we must ask you please never to share your Username and Password with anybody else.

The sign-up procedure should all be quite painless, but if you have any queries or encounter any difficulties, just send a mail to: [quillingguildblog@mail.com](mailto:quillingguildblog@mail.com) and we'll gladly try and help you out!